



KLF Impact International is a humanitarian organization that works with poor communities in Liberia, West Africa, to address needs associated with poverty, under-development and social injustice.

KLF Impact–Corps is an international volunteering program specifically designed for professionals who want to contribute their time and talent to international development projects in **Liberia, West Africa**. KLF Impact-Corps participants will have a fully immersive experience working alongside community members as they contribute their expertise to the mission of one of our community interventions in Liberia.

We currently have an opportunity to join our staff team! We are in search of **(8) REMOTE PROGRAM LEADERS**. KLF Impact International is seeking effective leaders, ready for a challenge, with experience managing high capacity volunteers. Applicants must have four or more years of work experience, and match the qualifications sought by KLF Impact International overseas program. This position oversees volunteer development and mission growth. Are you someone ready for a challenge, with experience managing high capacity staff and volunteers? Would you describe yourself as a gifted visionary, with the ability to motivate others, but also a strategic planner with the ability to articulate the plan to those volunteers you lead? Do you have the gifts to not only envision the plan, but complete the strategy? Don't miss out on this opportunity to have a career with impact!

You will be given the opportunity to:

- Lead volunteer teams in a defined geographic area to accomplish goals in the areas of **EDUCATION, HEALTH CARE, CAPACITY-BUILDING, FINANCIAL INCLUSION, WOMEN'S EMPOWERMENT, HUMAN RIGHTS, SUSTAINABLE LIVELIHOODS AND WATER & SANITATION**;
- Recruit, select, equip, lead, and develop year-round leader volunteers according to the High Impact model of volunteer mission;
- Provide leadership in planning and implementing all aspects of programs within the assigned program area.
- Coordinate with the Country Director, Regional Staff and Volunteers to create and implement strategic plans and initiatives to accomplish measurable mission goals.
- Serve at a KLF Impact Center location for two weeks throughout the year.
- 25% domestic and international travel.

We ask that you bring:

REQUIREMENTS:

- Must be able to pass a fingerprint clearance, background check, including criminal history, personal references, employment and education verifications
- Provides leadership in planning and implementing all aspects of programs within the assigned program area.
 - Provides leadership in preparing a Plan of Work for the assigned area.
 - Plan special events geared towards fundraising
 - Assists KLF Impact-Cops volunteers in the program area in determining activities to be undertaken in the implementation of the Plan of Work.
 - Provides leadership in determining and obtaining resources needed to implement the Plan of Work.
 - Plans and provides the training needed to equip KLF Impact-Cops volunteer's to carry out assigned program responsibilities.
 - Develops and maintains two-way channels of communication with leaders in carrying out various activities in the Plan of Work.
 - Provides opportunities for KLF Impact-Cops volunteers in the assigned program areas to discuss problems and progress in carrying out the Plan of Work.
- In cooperation with the Country Director and KLF management, develop and implement a plan for evaluating the planned KLF Impact-Corp program in the assigned area and for making appropriate reports.
 - Provides leadership in determining the effectiveness of the program in the assigned area.
 - Assesses the effectiveness of the human and material resources used in achieving the objectives of the plan of work.
 - Accepts responsibility for reporting on the achievement of program objectives.
 - Uses the results of evaluations to identify and suggest needed changes in the implementation of the program.
- Provide leadership for the volunteer staff in the assigned program area for communicating the mission program to the people.
 - Takes leadership and cooperates with his/her co-workers in preparing a popularized version of the KLF Impact International in the assigned program area.
 - Represents KLF Impact International in communicating the program to personnel of related agencies and organizations.
 - Establishes and maintains rapport with personnel of the mass media and arranges for appropriate releases and presentations in the assigned program area.
 - Utilizes all available channels of communication to insure comprehensive public understanding of the program. Coordinates contacts with the Country Director.
- Maintain and encourage volunteer staff in the assigned program area to maintain a high level of professional competence.
 - Holds regular and appropriate planning meetings for volunteers in the assigned program area and provides copies of minutes to the Country Director.
 - Provides an opportunity at these meetings for each volunteer to report and discuss significant accomplishments, experiences, and current situations.
 - Communicates to the Country Director changing situations or problems.

EDUCATION:

- Bachelor's degree in a related discipline or a combination of relevant education and proven work experience (4 years or more years) in volunteer leadership and management, including motivating and leading volunteer teams in implementing and achieving program goals;
- Such education must be from an accredited institution and demonstrate the knowledge, skills, and abilities necessary to perform the work.

KNOWLEDGE:

- Demonstrated skills in working with participants from various backgrounds and cultures, particularly West African culture;
- Demonstrated skill in program administration with budget oversight;
- Strong written and verbal communications skills;
- Strong organizational skills and ability to successfully manage multiple priorities;
- Self-starter who takes initiative on reaching goals.

SKILLS AND ABILITIES:

- Proficiency with Microsoft Office, included but not limited to Words, Excel, PowerPoint and Outlook;
- Demonstrated excellent written and verbal English Language skills
- Ability to work comfortably with target population
- Must be flexible and willing to work weekends/evenings as necessary
- Proven Expertise in relevant subject matter
- Strong public speaking ability
- Able to provide valuable expertise to senior management while mentoring volunteer staff
- Ability to coach and mentor staff

PREFERRED QUALIFICATIONS:

- Master's degree or Ph.D. level graduate within a discipline related to KLF Impact Corps services
- History of working with multiple community partners, existing relationships a major plus
- Extensive experience with large and complex social services programs, serving clients with various levels of acuity and need
- Well informed of organizational priorities and procedures.

This Job Is:

- A job for which retirees and military experienced candidates are encouraged to apply
- Great for "Gap Year" service project before starting a Master's degree program.

Schedule:

- Year Round Part-time
- Remote